

City of Preston  
 Regular City Council Meeting  
 August 14, 2023  
 Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.  
 The Pledge of Allegiance was recited by all.  
 ROLL CALL Present: Matt Petersen, Richard Petersen, Adam Reuter, JT Thomson.  
 Absent: Matt Gerardy

OTHERS PRESENT: Police Chief Bill Miller, Heather Fier, Sheryl Ganzer, City Administrator/Clerk, Marc Rudin, Amanda Dupont, Nancy Kieffer, Eric Tietjens, Ray Ernst

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by R. Petersen, seconded by JT Thomson. Motion carried.

CONSENT AGENDA: Motion was made to approve the consent agenda including minutes, financial reports, claims, utility reports, Rebate \$100-Ed Reuter and Building permit- Dave Jorgensen by M Petersen, seconded by A Reuter. Motion carried.

Payee	Description	Amount
AT&T MOBILITY	PD PHONE SERVICE	173.04
CITY OF MAQUOKETA	COMMUNICATIONS FY23/24	31,541.93
IOWA DEPARTMENT OF PUBLIC SAFETY	IOWA ONLIE WARRANTS FY 2023	1,200.00
RIES PEST CONTROL	RODENT BOXES-FIRE DEPT	48.15
RIVER CITIES HEATING	COOLER SERVICE	180.00
SULLIVAN MOBILE REPAIR	MASTER SWITCH 705	221.96
AT&T MOBILITY	CELL SERVICE - FD	100.60
KIRBY WATER CONDITIONING	SOLAR SALT	126.00
USCELLULAR	FD CELL BILL	28.98
USCELLULAR	FD CELL BILL	28.98
MED COMPASS	14 FIT TEST, 23 HAZMAT PHYS.	4,535.00
CARDMEMBER SERVICE	2ND SET FIRE BAGS/RADIO STRAPS	442.30
OLY'S GARAGE	UNPAID INVOICES	45.24
CARDMEMBER SERVICE	HOSES/SPRINKLERS - SPONSORED PROJ	417.30
DIAMOND VOGEL PAINT CEDNTER	TRAFFIC PAINT-60 WHITE, 12 BLUE	362.28
DIAMOND VOGEL PAINT CEDNTER	PAINT-WHITE 60, BLUE 12	362.28
MIDWEST PATCH	35 HIGH PERFORMAMANCE PATCH	579.50
ZARNOTH BRUSH WORKS INC.	5 GUTTER BROOMS	418.70
PRESTON MUNICIPAL UTIL.	JUNE 2023 UTILITIES	337.16
PRESTON TELEPHONE COMPANY	JUNE 2023 PHONE SERVICE	76.11
BAKER & TAYLOR BOOKS	BOOKS	32.53
OVERDRIVE INC.	ONLINE BOOKS	499.29
SCHOLASTIC INC.	BOOKS	364.35
THE PENWORTHY COMPANY	BOOKS	1,110.52
ACCESS SYSTEMS	COPIER	137.46
ENTERTAINMENT GROUP LLC	MAGICIAN FOR SUMMER READING	475.00
MILLER PLUMBING	SERVICE CALLS - PARKS	143.95
GERARDY OUTDOOR POWER	TIRE TUBE - MOWER	47.78
PRESTON MUNICIPAL UTIL.	JULY 2023 UTILITIES	10,253.61
DIAMOND VOGEL PAINT CEDNTER	7 GAL PAINT-PICNIC TABLES	410.69
FARRELL INC	GRASS SEED-WESTSIDE PARK	101.12
DRISCOLL, MEGAN	POSTAGE STAMPS	164.42
AMANDA SULLIVAN	DOWNTOWN INCENTIVE PROGRAM	7,525.00

ECIA	KEEP IOWA BEAUTIFUL MATCH FY24	500.00
JACKSON COUNTY TOURISM	ANNUAL DUES 23-24	60.00
GANSEN EXCAVATING INC.	FINAL PMT-SPONSORED PROJ	9,841.03
GANSEN EXCAVATING INC.	FINAL PMT-SPONSORED PROJ	-9,841.03
GANSEN EXCAVATING INC.	RE-GRADING/RIP RAP AND RE-SEEDING	21,784.20
MADISON NATIONAL LIFE INS CO INC	AUG 2023 LIFE INS.	239.85
WELLMARK BLUE CROSS & BLUE SHIELD	AUG 2023 HEALTH INS	10,393.05
IOWA WORKFORCE DEVELOPMENT	2ND QTR UNEMPLOYMENT 2023	122.67
KMAQ	PRESTON FUN DAYS SPONSOR	48.00
PRESTON TIMES	6/26 MTG MIN	286.63
AMAZON CAPITAL SERVICES	MEMORY CARD	193.47
CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT-JUL-DEC 2023	2,575.00
DEPT OF THE TREASURY	PCOR TAX 2023	66.25
IPERS COLLECTION	IPERS PENALTY	33.25
LYNCH DALLAS PC ATTORNEYS AT LAW	LOT SALE -ERNEST MONEY WANZEK	460.00
1ST AYD CORPORATION	GARBAGE BAGS	33.61
TOTAL COMFORT HEATING & COOLING	TOWN HALL A/C	604.41
PRESTON TELEPHONE COMPANY	JULY 2023 PHONE SERVICE	763.95
ASSOCIATED INSURANCE	GENERAL LIABILITY AUDIT	817.00
JACKSON COUNTY EMA	EMERGENCY MGT ASSESS.	2,847.00
JACKSON CO. REGIONAL HEALTH CENTER	PRE-EMPL DRUG SCREEN - DENNIS	22.00
MAQUOKETA STATE BANK	JULY 2023 MAINT FEE	43.01
MANATT'S INC.	CRACK SEAL-STEPHENS	8,110.19
PRESTON READY MIX CORP.	ROAD ROCK-MITCHELL STREET PATCHING	526.48
KEYSTONE SPECIALTIES	DRINKING WATER ANALYSIS-NITROGEN	34.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,316.08
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	AZONE/CHLORINE	746.19
J & R SUPPLY INC.	TAP MACHING RENTAL	193.50
USA BLUE BOOK	CHLORINE REAGENTS, HYDRANT SUPPLIES	196.24
VC3 INC.	ITnBox SUPPORT	684.93
IOWA MUN WORKERS COMP.	INSTALLMENT 2 23-24	886.00
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL NPDES PERMIT FEE	210.00
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES	401.00
SWEENEY CONTROLS CO.	22/23 INSIGHT ALARM-BLOWER BLDG	300.00
NUTRIEN AG SOLUTONS	5 GAL MAKAZE	268.42
OLY'S GARAGE	OIL CHANGE 2010 CHEVY	97.15
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.53
NORSEMAN DIESEL SERVICES	TRVL/LABOR-ASSIST WITH URGE TEST	1,166.04
TREASURER/SALES & USE TAX	SALES & OPTION TAX	2,181.10
WPPI	JULY 2023 POWER PURCHASE	69,376.71
ALLIANT ENERGY	ADMIN FEE QTR 2 2023	3,800.00
CARDMEMBER SERVICE	2-DP TRANSMITTERS	222.60
CHEMQUEST	30 GAL DELIMER	1,373.33
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	36.78
FLETCHER-REINHARDT CO.	3 CUT OUTS	290.10
FLETCHER-REINHARDT CO.	6-RISERS, 10 GROUND RODS	438.00
KEENEY WELDING	8 METER SOCKETS	157.46
T & R ELECTRIC	150 KVA 3PHASE PAD MOUNT TRANSFORMER	11,018.90
EASTON VALLEY BOOSTER CLUB	HOLE SPONSOR-GOLF OUTING	100.00

RIVER VALLEY ENERGY	1500 GAL DIESEL @ 2.85/GAL	7,125.00
UNITY POINT HEALTH	DRUG TEST/D. DRISCOLL	42.00
NELSON TECHNOLOGIES INC.	ODORIZER START UP ASSIST	5,950.00
CLAYTON ENERGY CORPORATION	JULY 2023 RESERVATION INV	6,863.34
CLAYTON ENERGY CORPORATION	JUNE 2023 COMMODITY INV.	1,146.51
PEFA INC.	JULY 2023 PEFA COMM INV.	2,358.79
FARRELL, JAMIS	GAS FURNACE REBATE	100.00
GRUHN ELECTRIC ENTERPRISES	CUT SERVICE - GAS TESTING BLDG	13,590.09
IOWA ASSOC. OF MUN. UTIL.	ISEP JULY-SEPT TRAINING 2023	3,026.64
JOHN DEERE FINANCIAL	PAINT/BOLTS	60.51
RIVERSTONE GROUP INC.	12-1' LYCOFITS	2,112.80
IOWA ONE CALL	EMAIL CHARGES	37.80
HWY 64 DIESEL	BLOWN AIR LINE-GARBAGE TRUCK	2,011.78
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL ASSESMENT FEES	6,034.26
CLINTON COUNTY AREA SOLID WASTE AGENCY	JUNE 2023 RECYCLING	233.55
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING-JULY 023	310.95
		259,548.33

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$87,523.99
DEBT SERVICE FUND	\$0.00
ROAD USE TAX FUND	\$8,373.10
INSURANCE RESERVE	\$0.00
CUSTOMER DEPOSITS	\$0.00
WATER FUND	\$5,378.42
SEWER FUND	\$6,737.08
ELECTRIC FUND	\$107,577.34
GAS FUND	\$23,708.52
GARBAGE FUND	\$9,616.98

JULY 2023 REVENUES

GENERAL FUND	\$142,765.11
ROAD USE TAX FUND	\$622,162.37
EMPLOYEE BENEFIT TAX	\$46,794.89
EMERGENCY	\$20,508.36
TIF	\$5,241.88
CUSTOMER DEPOSITS	\$27,305.26
DEBT SERVICE FUND	(\$38,051.18)
WATER FUND	\$521,012.18
SEWER FUND	\$439,949.96
STORM WATER FUND	\$102,592.96
ELECTRIC FUND	\$560,897.81
GAS FUND	\$657,632.00
GARBAGE FUND	\$109,294.60

ECIA – Keep Iowa Beautiful – Amanda Dupont updated council on year 1 of 5-year contract with ECIA as KIP Coach. She asked council if she was meeting expectations and what they would like to see moving forward. The contract includes writing of 1 Grant, free of charge. Last year the grant was for the DRA Grant for Main Street Square, which we were awarded \$15,000 for the pocket park to be located in the space next to Christiansen Coffee. To help with funding the estimated total cost of the \$30,000 project would be seek funding through the Rural Iowa Enrichment Grant, which could get up to \$20,000. She commented on the Walk Around that we did and is looking forward to that report that includes many other

funding sources and direction for Preston to grow. Moving forward council would like to see Amanda continue working with Preston Growth and Development and reporting back to Sheryl with opportunities as they come up and include her in getting sent the minutes of meetings.

ORIGIN DESIGN- Marc Rudin presented plans for different street project options in which he would like direction from council moving forward with. One being Amos street, including curb and gutter from Farley to School on Amos, storm sewer to copper creek, sidewalk improvement at intersections at approx. \$548,000 includes Engineering and 20% contingency. Another project includes Merrill Street from Farley to School; DeGroat from Merrill to South (Copper Creek) at a total \$1.3 million for the 2 phases included in that project. Rudin laid out timeline for going out to bid in Jan/Feb with work being completed in 2024 could be split between 2 different fiscal years. The project would be funded mainly out of Road Use funds that was budgeted for current year at \$533,000. Street patching work has been done this year has used part of those funds. Rudin commented that we can structure bidding based on budgeted funds available and add a time frame on when want work to be completed. Sieverding also noted that sidewalks needed to be addressed at the same time as the street project. Amanda Dupont added that we may be eligible for CDBG grant funding for the Storm Sewer portion of the project and will check into it once the specifications are completed. Rudin stated that cost to move forward with Engineering design cost of \$48,500. M. Petersen asked if it included adding HMA to the East ends of both Farley and DeGroat. Rudin will work out the details and it wouldn't add much to the design. Motion was made by M. Petersen to approve \$48,500 to be spent with Origin Designs for putting together plans for the Amos Street project. Seconded by JT Thomson. Roll Call: Ayes: R. Petersen, JT Thomson, A. Reuter, M. Petersen. Nays: None. Motion carried.

NANCY KIEFFER with Preston Growth & Development approached council looking for input and guidance on Main Street Square and moving forward pursuing other grants including the Rural Enrichment grant to help complete the project. Council agreed to them moving forward with grants. Main Street Square committee includes Nancy Kieffer, Dana Olson, Mark Kilburg and Dorothy Schmidt. The design for the project was presented to council, and discussion on using city contribution of funds for sidewalk/curb to make area ADA compliant. ADA accessibility was key to getting the DRA Grant. The area is 28x29 feet and would include 2 vendor booths for public use, picnic tables. Concrete options and costs were discussed, and Nancy would like approval to get more solid quotes on various items to help determine how much funding will be need. Council agreed to give blessing for Nancy and Main Street Committee to move forward and commitment from the City for funding for the sidewalk/curb improvements. Nancy is also asking about status of new doors at both of the park's restrooms that were budgeted \$4000 for. Ernst will look at getting the doors ordered. Nancy discussed unused FitCore funds: Placing of a donated rock sign that will be engraved. Installing a flagpole, Nancy got estimates of \$6500 for a 25 ft pole with a large flag for Westside Park to be located near the shelter funded with can redemption money and additional donations. PG&D designed hash tag signs to be placed around town to be paid with Fitcore funds. Handicap parking at Westside was addressed allowing wheelchair access to the park's walking path. Amanda Dupont felt that there were potential grants to assist in funding. State Signs for along the highway directing people to the Business District & School. Nancy will check into regulations on getting signs placed.

RESOLUTION 2023-06: Chief Miller introduced Heather Fier who has already started training and working with Bill in various areas and is looking forward to working with her. Heather thanked council for the opportunity. Motion to approve the hiring of Heather Fier as Police Administrative Assistant and setting salary at \$17.00 per hour was made by M. Petersen, seconded by JT Thomson. Motion carried.

RESOLUTION 2023-07: Memorandum of Understanding for the State Setoff Program. The Setoff program replaces the current Offset program where cities can submit and attempt to collect un-paid bills from customers. Motion to approve RES 2023-07 was made by JT Thomson, seconded by A. Reuter. Motion carried.

LIGHT POLE – WESTSIDE PARK: The light pole at the entrance of the park needs to be re-located. – Moving of the light pole at Westside for better lighting and safety

RESOLUTION 2023-08: Approving employment of Tracey Lee as Deputy Clerk and setting salary at \$23.00 per hour. Council questioned adding to the resolution to include starting with 40 hrs. PTO. Ganzer will amend the resolution. Motion to approve Resolution 2023-08, with the addition to the resolution adding that 40 hours of vacation awarded upon hire was made by JT Thomson. Seconded by M. Petersen. Motion carried.

OTHER BUSINESS: Chief Miller told council he was asked by the Sheriff's department, if they could park a squad car in the PD garage, since they will now be patrolling in Miles, they wanted it to be stored in a secure location. Council agreed if there was room.

S. Ganzer updated council that Dennis Driscoll is registered for Gas Boot Camp that will meet his employment requirements for being on call for the Gas utility.

ADJOURNMENT: With no other business, Mayor Sieverding asked for a motion to adjourn. Motion to adjourn was made by JT Thomson, seconded by A. Reuter. Motion carried. Meeting adjourned at 7:47 p.m.

  
Tyler Sieverding, Mayor

ATTEST:

  
Sheryl Ganzer, City Administrator/Clerk

Sheryl Ganzer, City Administrator/Clerk